

WALTER E. HARRIS P.S. SCHOOL CODE OF CONDUCT

The Walter E. Harris P.S. Code of Conduct was created to help our students to ensure that our school is a safe and productive place to learn for everyone. I will review the Code of Conduct with my family so that we all understand the school expectations and procedures.

A school is a place that teaches me to be responsible, respectful and to excel academically.

The Ontario Schools Code of Conduct gives clear standards of behaviour for everyone involved in schools in Ontario - students, staff, parents, volunteers, and other visitors. The standards apply on school property, on school buses, or at other school events or activities.

As a student of Walter E. Harris Public School, I am committing to the behaviour expectations outlined in the following Code of Conduct. I am aware of the reasons for these expectations and the possible consequences for not following the code.

| Expected Behaviour | Reasons for Expected Behaviour | Consequences for Misbehaviour |
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| <p><u>(1) Preparation for Class</u> I will be prepared for class so that I don't waste class time. That means I will come to class with all my books, workbooks, my completed assignments, and any other materials I need for school.</p> | <p>It's important for me to learn to be prepared. Everything I do is important.</p> | <p>If I consistently forget my materials, I will be reminded by my teachers of the importance of being prepared.</p> <p>My parents will be involved to help me improve, and I may be required to finish my incomplete work after school.</p> |
| <p><u>(2) Punctuality</u> I will be on time for school each day and on time for each of my classes.</p> <p>There are times when I have a good reason to be late and these times will be excused.</p> | <p>I need to develop a sense of responsibility.</p> <p>I need to show courtesy towards my peers and my teachers by being on time. I don't want to disrupt my own or others' instructional time.</p> <p>I need to learn that punctuality is a good habit to develop.</p> | <p>If I am frequently late, a letter or a phone call will be made to my parents. My parents will be asked to help me to be on time for school.</p> <p>If I continue to be late, I may be referred to an attendance counsellor.</p> <p>I will have to make up the time for which I was late.</p> |
| <p><u>(3) Regular Attendance</u> I will attend school regularly.</p> <p>If I am feeling ill or need to leave school for an appointment, I will report to the office, and my parents will be notified and arrangements will be made to pick me up.</p> <p>If I am absent, my parents must inform the school to report my absence.</p> | <p>I need to attend school regularly so I can be successful.</p> <p>My parents are interested in my attendance as well as in my successes at school.</p> <p>It is important for me to come to school regularly so I can learn to be responsible.</p> | <p>If I am frequently absent, a letter or a phone call will be made to my parents.</p> <p>My parents will be asked to help me attend school regularly.</p> <p>If I continue to be absent, I will be referred to an attendance counselor who will try to help me solve the problem.</p> |
| <p><u>(4) Respect for Self and Others</u> I will treat everyone the way I want to be treated, with dignity and respect, no matter what race, religion, gender, age, sexual orientation or disability.</p> | <p>By being cooperative and considerate I develop positive feelings about myself.</p> <p>I feel accepted, respected and encouraged to do my best.</p> | <p>If I don't practice respect I will be counseled about making the right choices.</p> <p>If I am involved in a hate-motivated or gang related incident, I may be suspended or expelled.</p> |
| <p><u>(5) Respect for Authority</u> I will follow the rules of the school and the expectations of my teachers in the classrooms, the hallways, the lunchroom, the yard, the school bus, and on the walk to and from school as well as on school trips and at sports events where I am representing the school.</p> <p>I will use appropriate language, gestures, and behaviour always.</p> | <p>The Education Act gives teachers the right to impose certain requirements on me to be successful academically and socially.</p> <p>The teaching staff, secretaries, custodians, volunteers, and lunchroom supervisors all work hard to make my year successful. They all deserve my courtesy and respect for what they do for me.</p> | <p>I will be given a reminder.</p> <p>My teacher will counsel me or a note will be sent home to my parents informing them of concerns.</p> <p>The principal or vice-principal will discuss the problems and concerns with me. If the problem continues, my parents will be contacted, and Durham D.S.B.'s Progressive Discipline policy will be followed.</p> |

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| <p><u>(6) Respect for Property</u> I will treat the school grounds and building, and everything in the school with the same respect I have for my own property.</p> <p>I will use the computer and technology appropriately.</p> <p>I will keep my locker/hook area neat and tidy, free from graffiti and inappropriate photos or signs. I will not damage the doors or shelves. I will use magnets (not tape) to hang anything in my locker.</p> | <p>Custodians are hired to maintain the school building, keep it in good repair, and to keep it tidy, but are not responsible for cleaning up messes that I make deliberately.</p> <p>Textbooks, Chromebooks, Ipads and Resources are the property of the school, and are loaned to me to use during the school year.</p> <p>Textbooks, Chromebooks, Ipads and Resources are very expensive, so I need to be careful with them so they can be used by others.</p> <p>Lockers are the property of the school, and are loaned to me to use during the school year.</p> | <p>I will be expected to clean up after myself if I litter school property.</p> <p>If I lose damage or destroy school property, I will have to pay the cost to replace or repair it. Also, I may be suspended and/or the police may be called.</p> <p>The principal or vice-principal has the authority, with reasonable suspicion, to search my locker. Durham D.S.B.'s Progressive Discipline policy will be followed (including suspension and/or expulsion) for anything seized from my locker.</p> |
| <p><u>(7) Dress Code</u> I will dress appropriately for the season in neat and clean clothes. I will remove my hat when I enter the school or portable.</p> <p>I will wear shoes that are comfortable, safe and appropriate for the weather.</p> <p>Any sayings slogans or images on shirts will be positive in nature and reflect the values of the school community.</p> <p>My clothing will cover my midriff. My undergarments will always be covered.</p> | <p>By dressing appropriately and practicing good personal hygiene at school, I show that I respect myself and others.</p> | <p>Teachers and administration have the right to decide if my clothing is appropriate for school.</p> <p>If I dress inappropriately, I will be asked to change my clothing. If I need to be sent home to change, my parents will be notified. Any time I miss will be made up after school or other convenient time.</p> <p>If my shirt is inappropriate, I may be asked to turn it inside out.</p> <p>If I continue to dress inappropriately, my parents will be notified, and I may be suspended.</p> |
| <p><u>(8) Smoking</u> I will not bring cigarettes, marijuana, vapes, matches, or lighters to school.</p> <p>Smoking and vaping is banned on school property, on field trips, and on buses, always, by students and adults.</p> <p><u>(9) Alcohol and Drug Use</u> I will not have, use or misuse alcohol or illicit drugs at school at any time.</p> | <p>It is illegal for people under the age of 18 to smoke cigarettes and marijuana.</p> <p>No one can smoke or vape on the Durham D.S.B. property at any time.</p> <p>Misusing alcohol or drugs keeps me from learning and it is illegal.</p> | <p>If I bring cigarettes, marijuana, vapes or matches to school, my parents will be contacted and I may be suspended.</p> <p>Any banned substances I bring to school will be taken from me.</p> <p>If I come to school under the influence of alcohol or drugs, I will be automatically suspended and the police will be called</p> |
| <p><u>(10) Personal Electronic Devices</u> I understand that PED's are prohibited during the school-day on school property, unless permission is granted by staff and it is being used for educational purposes</p> <p>Should I have a PED on school property, I will turn it off and keep it out of sight always, until permission is granted by staff</p> <p>I understand that co-curricular programs, such as field trips and after-school events, are an extension of the classroom, and the expectations for the use of PED's apply.</p> <p>I will not take photos, film, record or broadcast live audio and/or video, while at school or at a school related activity, as it is prohibited unless approved by the DDSB (or school), and/or where proper consents have been obtained, as may be appropriate.</p> | <p>PED's can be disruptive to the teaching and learning environment</p> <p>The privacy and personal dignity of others could be violated by the inappropriate use of personal electronic devices to text message, social network, and/or share digital media. In addition, activities such as personal communication, game playing and social media use during class time can distract others</p> <p>On-line activity by staff, students and parents/guardians that is directly or indirectly related to the school should comply with the School Code of Conduct, in that a school is a place that promotes responsibility, respect, civility and safety in the teaching and learning environment.</p> | <p>I will be given a reminder.</p> <p>My teacher will counsel me or a note will be sent home to my parents informing them of concerns.</p> <p>The principal or vice-principal will discuss the problems and concerns with me. If the problem continues, my parents will be contacted, and Durham D.S.B.'s Progressive Discipline policy will be followed.</p> <p>Should I violate the privacy and personal dignity of others or use PED's/Social Media as a tool to bully others, I may be suspended and police can become involved</p> |

(11) Behaviour in School and on the School Yard

I will help to make the school yard a safe place for everyone. I will avoid dangerous activities such as play fighting and throwing objects like hard balls, ice, snow, sticks rocks, etc.

I will obey the "hands off" rule always.

I will not bully, harass, or threaten others with my words or my actions. I will not participate in behaviour that is repeated, persistent or intended to cause fear, distress or harm to someone's body, feelings, self- esteem or reputation.

I will not bring to school any dangerous objects such as lighters, matches, laser pointers, needles, firecrackers, knives (& weapons of any kind), etc.

Roller blades, skateboards, scooters, or roller shoes should be stored safely in a locker or the office during the instructional day. They are not to be used in the school hallways at any time.

I realize that it is strongly recommended that all electronic equipment such as cell phones, cameras, personal music devices and electronic games that I bring to school and that unless instructed by the teacher, they are not to be visible during instructional time.

I will not bring anything to school that could be considered inappropriate or offensive.

Everyone has the right to be safe and happy at school. By playing safely, I allow the supervisors to keep everyone safe.

Sometimes, people frighten, bully, or threaten others with their words or actions. Most people find this behaviour mean and terrible. This behaviour will not be tolerated at Walter E. Harris.

I cannot respect myself if I do not respect the rights and feelings of others first.

I realize that many objects can be dangerous to others on the playground and should not be brought to school. I understand that this assists the school to maintain a safe environment which is conducive to learning.

I am aware that when valuable personal items are brought to school, the safety of these items cannot be guaranteed. I will not use these items inside or outside the school unless instructed by the teacher

I will be consequenced by my teachers, or by the principal or vice-principal.

My parents may be notified.

The consequences may be a detention, an assignment, an alternate activity, or a suspension or expulsion from school. Durham D.S.B.'s Progressive Discipline policy will be followed.

I may be suspended from school if I fight on school property, or on my way to and from school.

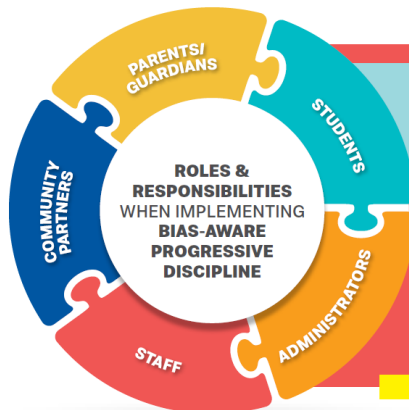
I realize that if I use electronic devices inappropriately at school that they may be confiscated and returned to me at the end of the day. If I continue to use them inappropriately, my parents may be contacted and I will be asked not to bring them to school anymore.

BIAS-AWARE

PROGRESSIVE DISCIPLINE

POSITIVE SCHOOL CLIMATE

A positive school climate exists when all members of the school community feel safe, included, and accepted, and actively promote positive behaviours and interactions. Principles of equity and inclusive education are embedded in the learning environment to support a positive school climate and a culture of mutual respect. A positive school climate is a crucial component of the prevention of inappropriate behaviour.



ROLES & RESPONSIBILITIES WHEN IMPLEMENTING BIAS-AWARE PROGRESSIVE DISCIPLINE

A Whole School Approach requires that staff, students, parents and community members assume responsibility for developing and sustaining a positive school climate. It is important that staff, students, parents and community members work together in a collaborative fashion to build positive, respectful relationships. In addition, the stakeholders must adhere to the expectations outlined in the School Code of Conduct and DDSB Policies, Regulations and Procedures.

APPLYING MITIGATING, OTHER & HUMAN RIGHTS FACTORS

When implementing Bias-Aware Progressive Discipline, schools must comply with the Ontario Human Rights Code and the Education Act.

EARLY INTERVENTIONS

- Redirect inappropriate behaviours
- Develop a Support and Responsibility Agreement to transition students *(Refer to the Safe Schools Portal)*
- Create and use a Behaviour Safety Plan for students with special needs
- Use Reflection Sheets that include Restorative Questions
- Reflect upon, recognize and reward improved behaviour
- Use "natural consequences" that align with the behaviour
- Collect data and consult with the School Team to develop a plan to improve behaviour
- Collaborate with parents

ONGOING INTERVENTIONS

- Implement behaviour "agreements" with relevant and achievable goals
- Create a Safe Schools Plan *(Refer to the Safe Schools Portal)*
- Use responsive programming based on students' changing circumstances
- Consult with the Area Team for assistance from Support Staff and outside agencies

STRATEGIES FOR ADDRESSING INAPPROPRIATE BEHAVIOURS

- Use appropriate strategies and consequences that foster learning. Examples include:
 - Restorative Practice
 - Restitution
 - Community Service
 - Loss of Privileges
 - Detentions
- Suspensions and Expulsions *(Refer to Procedure 5500 Code of Conduct and Discipline for Students)*
- Prior to Suspension or Expulsion, consider Mitigating, Human Rights and other factors *(Refer to Procedure 5500 Code of Conduct and Discipline for Students)*

RESTORATION & RECONCILIATION

Restoration and reconciliation are an integral part of Bias-Aware Progressive Discipline. Restoration and reconciliation should occur during all stages of discipline and include support for both victims and offenders involved in any school-based incident. When harm is done, students should have the opportunity to understand the full impact of their actions, to take responsibility for those actions, to do what is necessary to make it right, and to learn from the experience.

WALTER E. HARRIS P.S. SCHOOL CODE OF CONDUCT AGREEMENT

Please complete the following and return it to school. Thank you!

Student Name: _____

Homeroom Teacher: _____

I have read the Walter E. Harris School Code of Conduct

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____